



USER GUIDE

UNITED STATES CLICKABLE MAP


8/14/2018

1. INTRODUCTION

The United States Clickable Map was created for Agencies who have a list of data per state. This is an easy way to share information with a clickable map of the United States.

2. CREATE UNITED STATES CLICKABLE MAP LIST

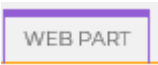
2.1. To create a United States Clickable Map List

- 2.1.1. Login to your respected AUTH website (e.g.: <https://auth-agency.pa.egov.com/sites/dcnr/Pages/default.aspx>), go to the subsite you would like to have the United States Clickable Map
- 2.1.2. Click 
- 2.1.3. Click "Site contents"
- 2.1.4. Click "add an app"
- 2.1.5. Click "Custom List"
 - 2.1.5.1. Name the list
 - 2.1.5.2. Click Create

3. ADDING THE UNITED STATES CLICKABLE MAP TO A PAGE

3.1. To add the United States Clickable Map

- 3.1.1. Create a new One Column page
- 3.1.2. Click "Add a Web Part", where you would like the map
 - 3.1.2.1. Under Categories, select "PAI Enterprise"
 - 3.1.2.2. Under Parts select "Clickable United States Clickable Map"
 - 3.1.2.3. Click Add
- 3.1.3. Click the checkbox in the upper right hand corner

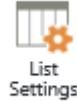
3.1.4. In the editing toolbar click 



- 3.1.5. Click Properties
 - 3.1.5.1. Under Associated List, find the list made in step #2

4. ADDING LIST CONTENT

- 4.1. Go to the list you created in step #2
 - 4.1.1. In the editing toolbar, click List



- 4.1.2. Click
- 4.1.3. Under Columns, click create column, repeat to add all columns needed for the list
 - 4.1.3.1. **NOTE:** Because of associating the list in step #3, it has already added the State column
 - 4.1.3.2. **NOTE:** If you want the Title to be a hyperlink:
Create a Hyperlink column and set it as the Title in the Web Part Properties

5. EDITING THE UNITED STATES CLICKABLE MAP WEB PART PROPERTIES

- 5.1. Editing the United States Clickable Map Web Part Properties

- 5.1.1. Click the checkbox in the upper right hand corner

- 5.1.2. In the editing toolbar click



- 5.1.3. Click



- 5.1.3.1. **Heading Column:** The column to be emphasized as the header for each item in the results when a state is selected
- 5.1.3.2. **Hidden Fields:** A comma separated list of fields you would like to be hidden from the list when a state is selected
- 5.1.3.3. Ignore all other settings, Click OK