USER GUIDE

ENTERPRISE IMAGE TILES
5/13/2019

1. INTRODUCTION

This solution allows for images to be tied to a tile utilizing a custom list.

2. TURNING ON ENTERPRISE IMAGE TILES

2.1. Login to your respected AUTH website (e.g.: https://auth-agency.pa.egov.com/sites/dcnr/Pages/default.aspx),

2.1.1. Click ⚙

2.1.2. Click "Site settings"

2.1.3. Under Site Actions, Click "Manage site features"

2.1.3.1. Activate "PA.SpEnterprise.Tiles ImageList Feature"

3. ADDING IMAGES TO THE IMAGE LIBRARY

3.1. To add your images for the custom tiles

3.1.1. Login to your respected AUTH website (e.g.: https://auth-agency.pa.egov.com/sites/dcnr/Pages/default.aspx), go to the subsite you would like to have the custom tiles located

3.2. Click ⚙

3.3. Click "Site contents"

3.3.1. Click Images under Document Libraries

3.3.1.1. Click Add new item

3.3.1.2. Browse for the image

3.3.1.3. Click OK

3.3.1.4. Click Save

3.3.2. Repeat for all images you need to add per subsite

3.4. Leave this tab open

4. ADDING ITEMS TO THE TILE LIST

4.1. To add content to the custom tiles

4.1.1. Open a new tab

4.1.2. Login to your respected AUTH website (e.g.: https://auth-agency.pa.egov.com/sites/dcnr/Pages/default.aspx), go to the subsite you would like to have the custom tiles located

4.2. Click ⚙

4.3. Click "Site contents"

4.3.1. Click ListImageTiles

4.3.1.1. Click ⊕ new item

4.3.1.2. Fill out the form:

Title *

URL * Type the Web address: (Click here to test)
http://
Type the description:

Image * Type the Web address: (Click here to test)
http://
Type the description:

Sort Order *

Save Cancel

4.3.1.3. **NOTE:** There is a character limit of 40 max for the Title

4.3.1.4. **To add the image URL:** Click CTRL and the image link in Section 2, Copy URL

4.3.2. Click Save

5. ADDING THE WEBPART

5.1 Go to the page you would like to add the Image Tiles

5.2. Edit the page

5.2.1. Click "Add a Web Part"

5.2.2. Under Categories, click PAI Enterprise Navigation, select PA.SpEnterprise.Tiles – ImageTiles

5.2.3. Click Add

5.2.4. Check in the page

5.2.4.1. You should now see your working Image Tiles

6. NOTES

6.1. Custom tiles can only be added one list per subsite