

**USER GUIDE** 

ALERT MODAL 12/11/2017

## **1. INTRODUCTION**

The Alert Modal was created to provide Agencies the capability to alert users of very important information. This Alert will pop up on the page with information. It is suggested that this is used on the Homepage.



# 2. ADDING THE ALERT MODAL TIMER

- 2.1. To add an Alert Modal
  - 2.1.1. Login to your respected AUTH website (e.g.: <u>https://auth-</u>
    - agency.pa.egov.com/sites/dcnr/Pages/default.aspx), go to the homepage
  - 2.1.2. Edit the page
  - 2.1.3. Click "Add a Web Part"
    - 2.1.3.1. Under Categories, click PAI Enterprise, select Alert Modal
    - 2.1.3.2. Click Add
  - 2.1.4. Click the checkbox in the upper right-hand corner of the Web Part
    - 2.1.4.1. In the editing tool bar, click





- 2.1.4.2. Click Properties
  - 2.1.4.2.1. Under Alert Modal Section
  - 2.1.4.2.2. Fill out the Form and click OK, Ignore other setting sections



Modal Title – Will be the main title in the Alert
Always show Modal – Every time a user refreshes the Modal will show
Visible on Mobile – Modal will show on mobile devices
Modal Logo URL – Logo for agency
Show Button – Allows a button option
<b>NOTE</b> : If you use a button there will always be a No, Thanks button to match.
The URL to link to – URL for the button with your text

2.1.4.3. Click into the page content zone where it says Modal Content. This where you will fill out any content for the Alert Modal (besides what you did above)

2.1.4.4. Once complete Check in or publish the page

#### Modal Content

To edit Modal content click the drop down arrow above this text and click Edit Web Part. Then use the Alert Modal Editor's OK or Apply Buttons to save the changes.

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#### Veterans, dependents, and survivors:

We'll keep you updated on information on benefits and services delivered right to your inbox.

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